

**LOCAL INMATE
DATA SYSTEM
(LIDS)**

Newsletter

JULY

2004

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Richmond, VA 23218-0710**

IMPORTANT DATE

8/9/04 - LIDS SUBMISSION DUE



**PENALTY MODIFIER ADDED
July 1, 2004**



A situation arose at one of the jails where a **juvenile** inmate was convicted of a *misdemeanor* with a 12-month sentence for §18.2-308.4, Possession of firearms while in possession of certain controlled substances, which is for felony charges only, not misdemeanors.

Compensation Board staff sent this issue to the Virginia Criminal Sentencing Commission (VCSC) for advisement. VCSC staff advised that the issue is about the inmate's sentence, not about the crime. The crime is whatever inmate was convicted of at the time of sentencing. The code section only states that the most a judge can impose is 12 months since the inmate was a juvenile at the time he committed the offense. The code did not reduce the offense to a Class I misdemeanor. If inmate committed a felony, it is still a felony and he can only be sentenced to a maximum of 12 months as a juvenile.

A penalty modifier was developed to use a "J" to identify these cases, since they are sentenced from a juvenile court. Reference §16.1-284—JUVENILE & DOMESTIC COURT—OTHER. When adult sentenced for juvenile offense.

LIDS was updated July 1, 2004 to reflect the Penalty Modifier to change the "F" to "J". The only offenses sentenced under this statute will have this modifier. The "J" is also used to identify other juvenile type activity for the Department of Juvenile Justice.



VCC SENTENCES WITH *

A LIDS Technician asked the meaning of the asterisks at the end of several sentence lengths (example: ASL1312M1 shows sentence length 0-12M*).

Virginia Criminal Sentencing Commission (VCSC) staff explained that the asterisks mean that the offense has a mandatory minimum. Mandatory minimums are published in the VCSC's version of the VCC's and also in Table B of the Guideline's manual.

If you need a copy of the VCSC Guidelines Manual, please contact Sue Kelly-Graham (sue.kelly-graham@scb.virginia.gov) or 804-786-0786 Ext. 220.

Staff Contacts:

User Issues

- **Alice Coe**, Customer Service Mgr
alice.coe@scb.virginia.gov ext. 207
- **Sue Kelly-Graham**, LIDS Technician
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Program Issues

- **Anne Wilmoth**, Information Tech. Mgr
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- **Craig Giegerich**, Systems Engineer
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- **Melanie Morrison**, Systems Engineer
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Policy/Audit Issues

- **Richard Lampman**, Policy/Planning, Mgr
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- **Oliver Bradshaw**, Audit Supervisor
oliver.bradshaw@scb.virginia.gov ext. 203
- **Mark Wood**, External Auditor
mark.wood@scb.virginia.gov ext. 228

Security/Key Fob Issues

- **Anne Wilmoth** ext. 222
- **Melanie Morrison** ext. 204
- **Sue Kelly-Graham** ext. 220





REMINDERS



FY05 BUDGET UPDATE July 1, 2004

The FY05 Budget was approved in accordance with the Conferees Report which was passed May 7, 2004 indicating funding and language amendments recommended by the conferees to SB5001/HB5001. A summary of these items is as follows:

- All constitutional officers and their employees are included in Central Accounts language and funding that provides for salary increases on December 1, 2004: for Sheriffs, Sheriffs' Deputies and Regional Jail Officers, 4.82% increase; for all other employees of Sheriffs and regional jails, and all other constitutional officers and their employees, a 3% increase. Further, the amendments recommend a pay increase for "public employees" in FY06, but no other details were provided;
- Restores \$13.2 million in per diem funding in each year of the biennium, but removes funding for projected inmate population growth totaling \$6 million in FY05 and \$9 million in FY06. Also includes language requiring the use of actual population figures for the 1st quarter of each year for projecting growth in per diem payments;
- Removes some additional funds required to annualize the December, 2003 salary increase for Sheriffs and regional jails, and provides language authorizing the Compensation Board to use existing funding amounts to cover this cost and the cost of VRS retirement rate increases - however, language requires the Compensation Board to seek Department of Planning & Budget approval in order to do so;
- Adjusts the program structures for all Constitutional Officer programs, splitting out one or two subprograms into as many as three per program, more narrowly defining the purpose of the funding to categories within each program. The splits are from 2 to 3 subprograms for Sheriffs/Regional Jails, from 1 to 3 subprograms for Clerks, Treasurers and Commissioners of the Revenue, and from 1 to 2 subprograms for Commonwealth's Attorneys. For the Treasurers' program, this includes splitting Directors of Finance into a separate program altogether and two funding amendments shift the funds from the Treasurers' program to the new Finance Directors program;
- Provides an exception to the moratorium on jail construction for a number of local and regional jail facilities;
- Language requires the Department of Corrections to develop a plan to expand the use of the jail contract bed program from 200 to 1000 beds over the next biennium.

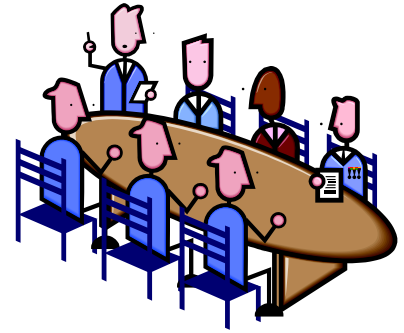
**If you have questions, please contact Robyn de Socio at 804-786-0786 Ext. 212
or robyn.desocio@scb.virginia.gov**





REMINDERS

LIDS ADVISORY COMMITTEE



LIDS Advisory Committee slots occasionally become available. If interested in becoming a LIDS Advisory Committee member, the following steps are required:

- Prior approval of Sheriff/Superintendent
- Satisfactory audit results are maintained
- Regular attendance is required. If a member is unable to attend a meeting, a representative from the member's facility is expected to attend in his/her place. If a member does not attend three consecutive meetings or receives an unsatisfactory audit given by the Compensation Board auditors, the member could be asked to resign from the Committee.
- If you would like to be considered for a position on the LIDS Advisory Committee, a formal request should be sent via Email to Alice Coe (alice.coe@scb.virginia.gov)

The LIDS Advisory Committee meets quarterly (March, May, August and November). Travel expenses (meals, mileage, lodging) are reimbursed through SNIP in accordance with State Travel Regulations.



LIDS REQUIREMENTS EFFECTIVE 7/1/04 COUNTRY OF BIRTH/COUNTRY OF CITIZENSHIP

HB235 was passed by the General Assembly and approved by Governor Warner. The following changes will go into effect July 1, 2004:

State Compensation Board. Requires the State Compensation Board to (i) maintain in the Local Inmate Data System (LIDS) specific data fields for an inmate's country of birth and country of citizenship, (ii) require all jail facilities that are subject to LIDS reporting to complete the additional fields for all inmates housed at such facilities, (iii) annually encourage all jail facilities subject to LIDS reporting to request compensation from the United States Department of Justice State Criminal Alien Assistance Program (SCAAP) for costs associated with incarcerating undocumented aliens; (iv) provide information to all jail facilities on the eligibility requirements to obtain such funds; and (v) monitor local jail participation in the SCAAP program.

Effective July 1, 2004, Country of Birth and Country of Citizenship data fields are required within LIDS. The July certification must include Country of Birth and Country of Citizenship. Country of Birth and Country of Citizenship data fields default to 'US' since the majority of inmates are United States citizens. If the inmate is a United States citizen, it will not be necessary to enter anything in the Country of Birth or Country of Citizenship fields .

It is imperative that all facilities that operate using a Jail Management System (JMS) ensure that their programs are updated to ship the new required LIDS data fields.

REMINDERS

NEW DISPOSITION CODE

Effective July 1, 2004, the following disposition code was added in LIDS:



BS - Balance Suspended - Having been found guilty with a sentence imposed, upon reconsideration of said sentence, the balance (unserved portion) of the sentence is postponed/suspended

LIDS CONFERENCE SEPTEMBER 15-16, 2004

Your 2004 LIDS Conference will be held at the Sheraton Park South Hotel, 9901 Midlothian Turnpike, Richmond, Virginia 23235 on September 15 and 16, 2004.

Registration began June 16, 2004 and ends August 1, 2004 on the Compensation Board website at www.scb.virginia.gov. Click on the LIDS button; scroll down to Training Events & click on drop-down arrow; click on 'LIDS Conference'; scroll to bottom of page & click on Register/Change Registration button.

Additional options on the same page as Register/Change Registration include: [View Agendas and Reimbursement Information](#); [Cancel my registration](#), and [View the Registration List](#).

Funding for the Conference has been approved to include LIDS Technicians and LIDS Advisory Committee members. If the LIDS Technician is unable to attend the Conference, a LIDS back-up may be designated to attend instead.

Attendance at the LIDS Conference will be counted as a regular 7-1/2 hour Basic LIDS training. Therefore, LIDS Technicians that are due to attend Basic LIDS training for re-certification between June 2004 and September 2004, based on the 24-month training requirement, will NOT be required to attend our normal Basic LIDS training in Richmond **if they attend the 2004 LIDS Conference**.

The following issues will be discussed at the LIDS Conference:

Audit Issues: Most Frequent Errors; Ordinance and State Charges; HEM Confinements; Financial Reconciliation; Scanned Records; HB 23 documentation requirements; Audit forms

Compensation Board Issues: LIDS Updates for 7/1/04; Legislative Updates; Who uses LIDS?; new confinement codes; new disposition codes; different tools available to find VCC Codes; new Forms Maintenance format; LIDS Payment Status codes; expungement process; possible duplicate report; update offenses; overlaps

Email suggestions for other audit & Compensation Board issues not mentioned above to:

Audit Issues:

Compensation Board Issues:

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Sue Kelly-Graham sue.kelly-graham@scb.virginia.gov

Alice Coe alice.coe@scb.virginia.gov